Business Income and Expense Worksheet

TAX YEAR 2026 | 2027 FILING SEASON | DRAFT FOR REVIEW

Client name: _____ Date: _____

Enter annual amounts for one business. Separate personal expenses, avoid duplicate receipts and identify any estimates for preparer review.

Business name / accounting method

Gross receipts (all sources) / returns and allowances

Beginning inventory / purchases / ending inventory

Advertising / supplies / office expenses

Contract labor / wages / professional fees

Rent / utilities / insurance / licenses

Travel / meals / vehicle business miles and total miles

Equipment purchases / dates / business use percentage

Other expenses / estimated tax payments

Client signature: _____ Date: _____

Spouse signature (if applicable): _____ Date: _____